

# HAT CREEK *Home*

PO Box 454 , Watertown, WI 53094  
920.262.9995

## HAT CREEK HOME: CONSULTANT AGREEMENT

**Consultant Name:** \_\_\_\_\_ **SS # (for tax purposes):** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ ST: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

My Sponsor Is: \_\_\_\_\_ # \_\_\_\_\_

The Consultant named above and HAT CREEK CANDLE CO. enter into the following terms of this agreement:

- 1) HAT CREEK shall pay 20% commission on all orders taken by the Consultant.
- 2) Orders shall be shipped to the Hostess of the party within two weeks of receipt of order and payment in full. The Consultant must notify Hat Creek if other shipping arrangements are desired.
- 3) Commissions due will be paid by the 10<sup>th</sup> of each month on orders received the previous month. Consultants that have a balance due on account shall pay the balance due before the 20<sup>th</sup> of following month.
- 4) Standard terms of sale are Prepaid: Check, MC, VISA or DISCOVER. Party attendees shall write checks directly to the Consultant, and the Consultant shall submit one payment per party to HAT CREEK CANDLE for the total. Credit card sales will be run by the consultant through the online consultant interface of Hat Creek Candle.
- 5) The purchase of a basic Consultant kit is necessary to become an active Consultant (see #8 below). The kits are available for a non-refundable fee of \$155.
- 6) The Consultant understands that sales materials i.e. catalogs, price sheets, invitations, business cards, etc. shall be made available for a pre-determined fee, and that fee is subject to change.
- 7) Consultants are Independent Contractors and are responsible for their own insurance and taxes, Federal and State, and will not receive any benefits that Hat Creek's employees are eligible for.
- 8) A Consultant is considered active when she/he has achieved sales for any given month of \$200. Should the consultant fail to achieve active status, the consultant will be considered 'Active Pending' for the following month. If the consultant does not return to active status following the grace month, the consultant will be considered 'Inactive,' and her discounted buying privileges will be suspended until reinstated as 'Active.' The requirements for consultants to maintain an 'Active' status are subject to change. Active consultants are eligible for the following benefits:
  - a) Receive a 50% discount on candles ordered for their own use.
  - b) Receive a 30% discount on any accessories ordered for their own use.
  - c) Hat Creek reserves the right to set limits on purchases made by consultants if such purchases become excessive and are not in keeping with the 'for their own use' clause.
- 9) This agreement can be terminated by either party with 30 day written notice. In the event of termination of this agreement, Hat Creek shall have the responsibility to pay commissions on any orders received by the consultant prior to the termination effective date, as per terms of this agreement in Statement #3.

\_\_\_\_\_  
Consultant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Hat Creek Candle Co. Representative

\_\_\_\_\_  
Date